

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
February 27, 2026

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Teams & in the Mayo-Underwood Conference room 259SW on February 27, 2026.

MEMBERS PRESENT

Kirsti Singer	Jeff Bardroff, Administrative II Section Supervisor
Jennifer Tucker	Niki Sharp, Board Administrator
Nicole Newsom	Jennifer Wolsing, Board Counsel
Jonathan Keefe	Kristen Lawson, Commissioner
	Catherine Falconer, Board Counsel

MEMBERS ABSENT

Jennifer Pollard
Jessika Vance-Morgan
Jared Dillow

GUEST

Makayla Wilhelm

CALL TO ORDER

Kirsti Singer called the meeting to order at 10:09 a.m.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the January 23, 2026, board meeting. A motion was made by Jonathan Keefe to approve the meeting minutes, Kirsti Singer seconded the motion and carried the motion.

FINANCIAL STATEMENT

The board reviewed the financial statements for the months of January 2026 with no additional questions.

DPL REPORT

No legislation with this board and two promotions have been made for supervisors and then two more positions are being filled. Travel has been approved for the convention for Kirsti Singer.

LEGAL COUNSEL

No legal report

Motion to go into closed session @ 10:20am: Jonathan Keefe made the motion and Nicole Newsome seconded the motion.

Regulations- The green highlighted is what wants to be added and then yellow is what is wanting to get rid of. Regulations meeting on Friday March 6th @9am.

No recommendations for complaints committee or other legal matters and scheduled a regulations committee meeting.

Motion to return to open session at 10:41am: Jonathan Keefe made the motion, and Nicole Newsome seconded the motion

OLD BUSINESS

There was a newsletter that was posted from BACB. Warning to people perusing their coursework doesn't affect the licensure board. For Voluntary inactive status they will pro-rate required CE units, so they don't have to have all 32 and only provide 16 before going into voluntary inactive status. Add checking the complaints from the BACB disciplinary actions to old business for agenda- Kentucky is doing great adhering to their ethical regulations.

NEW BUSINESS

Discussion of the contracts for OLS and DPL for the board to sign and renew. Commissioner Lawson stated that we had verbiage added to most contracts and AI verbiage.

The board motioned for the OLS and DPL contracts Jonathan Keefe led the motion and Nicole Newsome seconded the motion.

Adding the ABA advocates on the board website and having a link added, having it with quick links for professional resources listed as well as any other that the board would like to be added.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (906) active licenses: (846) active behavior analysts; (25) active assistant behavior analysts with (1) being Active-Active Not Eligible to Practice; (31) active licensed temporary behavior analysts with (1) being Active-Active Not Eligible to Practice, (4) temporary licensed assistant behavior analysts.

SUPERVISION COMPLIANCE REPORT

None

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed (18) applications and made the recommendation to approve all 18 applications. The application Committee made a motion to approve the applications committee's recommendations, Jennifer Tucker seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

None at this time, did have a discussion of Kentucky supervisors for RBT's and sending letters out to supervisors to gather data.

TRAVEL & PER DIEM

A motion was made by Jonathan Keefe to approve travel and per diem for all members attending the February 27, 2026 meeting. Jennifer Tucker seconded the motion and the motion carried.

NN- 2/26

JP-2/26

JVM- 2/26

NEXT MEETING

The next scheduled board will take place on Friday, March 27, 2026, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

Another Complaints Committee meeting for March 19th @ 9am.

ADJOURN

Jonathan Keefe made a motion to adjourn at 11:23 a.m. having no further items of discussion. Jennifer Tucker seconded the motion and the motion carried.

Board Chair: Kirsti Singer

A handwritten signature in black ink that reads "Kirsti Singer". The signature is written in a cursive, flowing style.